



MSEF SIYUAN Scholarship

Criteria:

- Candidate must have been admitted into UTAR full time Undergraduate programmes with minimum CGPA of 2.7500;
- A Malaysian citizen;
- Applicants must be aged 25 years old and below;
- Good behaviour and good character;
- Active participation in extra-curricular activities;
- Willing to get involved in community service activities;
- Low family income;
- Must **not** be a recipient of other scholarship and financial aid from any other organisation and /or institutions, except for PTPTN.

CHECKLIST FOR APPLICANT (COMPULSORY):

Please tick (v) the checklist:

Part I: Applicant/Student Information	
	One (1) certified true copy of Identity Card (Front and Back)
	One (1) recent passport size photo
	Latest transcripts (including SPM, STPM/A level/UEC or equivalent qualification)
	Extra-curricular activity reports and certificates (Please list the most recent to the oldest and indicate period of achievement, e.g. Achievement during Secondary School")
	Recommendation letter (secondary school class teacher, principal, Head of Department)
	Self and Morality Evaluation Form as per requested by sponsor (Get the form from DSFA Office)
	Compulsory to read the "Instructions for application" at Page 9
Part II: Family Information	
	Copy of parent/guardian IC (front and back)
	Parent/Guardian's latest income tax (preferred), or latest three-months' pay slip with company letterhead, or copy of KWSP details, or other supporting document (B form/BE form, salary slip, KWSP statement/declaration letter*) <i>*Declaration letter must certify by "Jabatan Angkat Sumpah".</i> Remark: If the parent is without income, the sibling who supports the family expenses is also listed as a guardian.
	Other supporting documents (Compulsory), such as: (if any) Divorce Certificate, Adoption certificate, OKU card, Death certificate, etc.
Part III: Financial Situation	
	Other Bursary/ financial aid agreement/ statement (eg: PTPTN) (Compulsory)
	Cost of family member is on long term medication (if any), need to provide supporting document such as medical report / receipt
	Latest 3 consecutive months of water bills and electricity bills
	Tenancy Agreement (if any)
	Home photos: indoor (living room, kitchen, bedroom), outdoor (front of house and house number)
	Photos of the vehicle owned by the family (front and back, visible with license plate, car's certificate and model)
Part IV: Guarantor *please READ Appendix 1	
	<u>During submission of application</u> , (2) two guarantors are required (one relative from family A; one relative from family B / non- relative); Guarantors' information is required fill up in Item No.20
	<u>For shortlisted candidates</u> , guarantors' documents are compulsory to submit within 3 weeks. Documents required as below: <ul style="list-style-type: none"> a. Copy of IC card (front and back) b. latest income tax (preferred), or latest three-months' pay slip with company letterhead, or copy of KWSP details, or other supporting document (EA form/BE form, salary slip, KWSP statement/declaration letter*)

Conditions and qualifications of the guarantor:

- Malaysia Citizen
- At least 21 years old
- Physically and mentally fit
- With stable income (Minimum net salary RM 2,000.00)
- Those who are considered solid and reliable by the selection committee
- The guarantors should consist of *(1) relative from family A AND (1) relative from family B or non- relative (friend/neighbor/teacher).*

Responsibilities of the Guarantor:

- Guarantor is to provide the student's latest contact information (contact number, email address and residential address)
- Supervise or ensure that students continue to perform community services before and after graduation.
- If the beneficiary student violates any of the terms of this agreement, the guarantor will be liable for the repayment of the stipulated amount (penalty).

SECTION A – PERSONAL INFORMATION

(Please make sure all columns are fill up with necessary information)

1. Name: _____ I.C. No: _____
(as in Identity Card)
2. Faculty: _____ Programme: _____ Sex: Male/Female*
3. Intake Year (e.g. May 2011) _____ Student Reg. No: _____
4. Date & Place of Birth: _____ Nationality: _____
5. Home Address: _____
6. Correspondence Address: _____
- Tel. No: _____ Headphone No: _____
- E-mail: _____

SECTION B – FAMILY INFORMATION

7. **Details of Parents' / Guardian's financial circumstances. (To submit supporting document as listed in the checklist)**

	Name	Age	Occupation	Single/Married/ Separated/Divorced /Widowed	Monthly Income (RM)	Income from Other Sources (RM)
Father						
Mother						
Guardian						

8. **Details of sibling(s):**

Name	Relationship	Age	<i>If working</i>		<i>If studying</i>	
			Occupation	Monthly Income (RM)	Level	Name of School/ Institution/ College/ University

SECTION C – FINANCIAL INFORMATION

9. List sources of financial support for your studies in the University and indicate amount:

	Education	Living Allowance
Relationship		
Amount		
Frequency		

**Delete whichever not applicable*

*** If there is insufficient space in this form, please attach additional sheets of paper*

10. Have you **APPLIED** to any other source for financial assistance for the **CURRENT YEAR**?

Please tick appropriately: YES NO

Name of Scholarship/Loan	Month of Application	Status of Application

11. Have you ever been **AWARDED** any bursary, scholarship/ loan or financial assistance from the University or any government or other sources?

Please tick appropriately: YES NO

If Yes, specify:

Name of Scholarship/Loan being Awarded	Duration [eg: 2019-2020]	Packages of the Scholarship / Loan [eg: 100% tuition fee, RMXXX monthly allowance etc]	Status of the Scholarship/Loan as at today	Remark (if any)
			<input type="checkbox"/> On-going <input type="checkbox"/> Ended	
			<input type="checkbox"/> On-going <input type="checkbox"/> Ended	
			<input type="checkbox"/> On-going <input type="checkbox"/> Ended	

SECTION D - OTHERS

12. Property (Currently Staying with Family):

Do your parents own a house? Yes / No
 How many properties do your parents own? _____

Item	Type of property (Example: Single/Double Terrace house/ Apartment /Flat)		
	Type:	Type:	Type:
Monthly Installment / Rental			
Year of Purchased			
Year of Installment			
Name of owner			
Relationship with Applicant			
Number of members staying in the house including you			
Who are the family members staying in the house? (including you)			

13. Vehicle(s) Record Own by Family Member(s) (To submit supporting document as listed in the checklist):

Category	Model of Vehicle (1)	Model of Vehicle (2)	Model of Vehicle (3)
Year of Purchased			
Price of Vehicle			
Year of Installment			
Owner of the Vehicle			
Monthly Installment			
User			

*Delete whichever not applicable
 ** If there is insufficient space in this form, please attach additional sheets of paper

14. a) Monthly Expenses of Applicant (Estimation) During Study in UTAR:

Category	Monthly Cost (RM)
1) Room Rent	
Transportation	
Food	
Study Material	
Others	
TOTAL	

**Please provide the justification if monthly expenses are more than RM1000 needed.*

b) Other:

1) Room Rent (if any)	Answer:
Monthly Rental (Please specify if the rental fee is included / excluded the utilities)	
Area of the rental (Example: Cambridge/Beijing)	
Type of room (Example: Single/Room)	
2) Transportation	Answer:
Travel to campus	

15. Health Condition of Family member *(To submit supporting document as listed in the checklist):*

Relationship	Sickness	Treatment Cost	Treatment Frequency

16. Utility Cost Record (Currently Staying with Family):

Amount	Latest 3 consecutive months of Electricity Bill			Latest 3 consecutive months of water bills		
Month						

**Please provide the justification if the electricity bill is more than RM 100.00 and water bill is more than RM 120.00.*

**Delete whichever not applicable*

*** If there is insufficient space in this form, please attach additional sheets of paper*

17. Co-Curricular Activities (if any):

Year	Activity	Position Held

18. Part Time Job Experience (if any):

Year	Duration	Role	Range of Salary Earning	Status	Remark (if any)
				<input type="checkbox"/> Ended <input type="checkbox"/> On-going	
				<input type="checkbox"/> Ended <input type="checkbox"/> On-going	
				<input type="checkbox"/> Ended <input type="checkbox"/> On-going	

19. If you were **UNSUCCESSFUL** in obtaining a scholarship from the University, how do you propose to finance your studies?

SECTION E – GUARANTOR INFORMATION

20. Guarantor Information (Please refer Appendix 1 at page 3):

Guarantor 1 (Relative from Family A)	
Name	
Relationship	
NRIC No.	
Occupation	
Address	
Contact No.	
Email	

Guarantor 2 (Relative from Family B / Non-Relative)	
Name	
Relationship	
NRIC No.	
Occupation	
Address	
Contact No.	
Email	

*Delete whichever not applicable

** If there is insufficient space in this form, please attach additional sheets of paper

SECTION F – JUSTIFICATION

21. Please state the reason(s) of your application. (Focus on family financial status)

22. Please state the reason(s) for choosing the programme to study.

23. Please state your future plan after graduation.

24. Please state your opinion about “give back to the community”.

SECTION G – DECLARATION BY STUDENT

25. I affirm that the above information is complete, true and correct, and understand that if I am offered the financial aid, the University reserves the right to withdraw the offer when at any stage, it is found that the information given is incorrect or if, in the opinion of the University, I have failed to make satisfactory progress in my studies or disciplinary action has been taken against me by the University.

Date: _____

Signature of Applicant

**Delete whichever not applicable*

*** If there is insufficient space in this form, please attach additional sheets of paper*

MSEF SIYUAN Scholarship

INSTRUCTIONS FOR APPLICATION

(Please read the following instructions before you complete the application form.)

I. Application Form

The student should complete 1 **set** of Application Form, and **enclose** all documents.

II. Submission of Application

Completed application form must be submitted with all supporting documents to financialaid@utar.edu.my by **8 March 2024**, with subject "MSEF SIYUAN Scholarship <full name. ID>".

III. Application Approval & Documentation

- The application normally takes about 2 months to process.
- If successful, the applicant is then required to complete and submit the relevant documents (e.g. grant award letter/agreement) within 2 weeks from the date of offer.

IV. Notification of Status of Application

Only shortlisted candidates will be notified to attend the interview session. Status of application will be notified by the Department of Scholarships and Financial Aid via email.

V. Importance information

Sponsor's disbursement policy is updated on an annual basis, typically in November/December of each year.

For more information, please email financialaid@utar.edu.my

INCOMPLETE SUBMISSION WILL NOT BE ENTERTAINED