



**UNIVERSITI TUNKU ABDUL RAHMAN**  
**STUDENT LOAN/STUDENT BRIDGING LOAN APPLICATION FORM**  
**[PROSPECTIVE STUDENTS ONLY]**

*\*Existing Student is required to apply through student portal*



**SECTION A – PERSONAL INFORMATION**

*(Please read the **Instructions for Student Loan Application** attached before completing the application form.)*

1. Name: \_\_\_\_\_ I.C. No: \_\_\_\_\_  
(as in Identity Card)
2. Faculty: \_\_\_\_\_ Programme: \_\_\_\_\_ Sex: Male/Female\*
3. Intake and Year (e.g. May 2011) \_\_\_\_\_
4. Date & Place of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_
5. Home Address: \_\_\_\_\_ 6. Correspondence Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- \_\_\_\_\_ Tel. No: \_\_\_\_\_ Tel. No: \_\_\_\_\_
- E-mail: \_\_\_\_\_ Handphone No: \_\_\_\_\_

**SECTION B – FAMILY INFORMATION**

6. Details of Parents'/ Guardian's financial circumstances. (If possible give documentary evidence):

	Name	Age	Occupation	Single/Married/ Separated/Divorced/ Widowed	Monthly Income (RM)	Income from Other Sources (RM)
<b>Father</b>						
<b>Mother</b>						
<b>Guardian</b>						

7. Details of sibling(s):

Name	Relationship	Age	<i>If working</i>		<i>If studying</i>	
			Occupation	Monthly Income (RM)	Level	Name of School/ Institution/ College/ University

**SECTION C – LOAN AMOUNT REQUIRED PER YEAR OF STUDY**

8. Please tick ONE only:

- RM5,000   
  RM6,000   
  RM7,000   
  RM8,000   
  Other Amount (Please specify) \_\_\_\_\_

**Note ; The loan amount awarded and loan fund is subject to the discretion of the University**

**SECTION D – DECLARATION BY STUDENT**

9. I affirm that the above information is complete, true and correct, and understand that if I am offered the loan, the University reserves the right to withdraw the offer when at any stage, it is found that the information given is incorrect or if, in the opinion of the University, I have failed to make satisfactory progress in my studies or disciplinary action has been taken against me by the University.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

**INCOMPLETE APPLICATION FORM WILL NOT BE PROCESSED!**

**SECTION E – CHECKLIST FOR APPLICANT**

- One (1) recent passport size photo
- One (1) certified true copy of Identity Card
- Certified true copy of examination results (e.g. SPM/STPM/A-Level)
- Latest certified true copy of University examination results, if any
- Certified true copy of parents'/guardian's 3 months' pay slip / income tax form (for self-employed)
- Others

**SECTION F – FOR OFFICE USE**

**For DACE**

Date Received:	Name of Staff-in-charge:	Remark: Status of Processing Fee: <input type="checkbox"/> Paid <input type="checkbox"/> Pending
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**For DSFA**

Date Received:	Complete and Processed:	Checklist of Submission <input type="checkbox"/> One (1) recent passport size photo <input type="checkbox"/> One (1) certified true copy of Identity Card <input type="checkbox"/> Certified true copy of examination results (e.g. SPM/ STPM/ A-Level) <input type="checkbox"/> Latest certified true copy of University examination results, if any. <input type="checkbox"/> Certified true copies of parents'/guardian's latest income tax form/pay slips <input type="checkbox"/> Others  _____
Name of Staff-in-charge:		Date:
Remarks:		

<b>UNIVERSITI TUNKU ABDUL RAHMAN</b>			
Form Title: <b>STUDENT LOAN/STUDENT BRIDGING LOAN APPLICATION FORM</b>			
Form Number : <b>FM-DSFA-204</b>	Rev No : 5	Effective Date: 16.08.2022	Page No : <b>3 of 3</b>

**UNIVERSITI TUNKU ABDUL RAHMAN**  
**UTAR STUDENT LOAN / UTAR STUDENT BRINGING LOAN**

**Instructions for Student Loan Application**

*(Please read the following instructions before you complete the application form.)*

**I. Application Form**

The student should complete 1 **set** of Loan Application Form, and **enclose** the documents as per Section E.

**II. Submission of Application**

Completed application form must be returned to the **Department of Scholarships and Financial Aid within 2 weeks after the commencement of a new trimester.**

**III. Loan Approval & Documentation**

- The loan amount awarded is subject to the discretion of the University.
- The loan application normally takes about 2 months to process.
- Shortlisted applicants will be invited to attend an interview session.
- If the applicant is successful, the applicant is then required to secure ONE guarantor.
- Applicant is to complete and submit the following loan documents within 2 weeks from the date of offer.
  - a) Loan Agreement  
It must be signed by the applicant & guarantor.
  - b) Certified photocopies of the following documents:
    - Identity cards of guarantor
    - Latest Income Tax Form (for self-employed) or 3 latest months' payment slips of guarantor
    - Employment Letter

**IV. Enquiry**

For enquiry on the status of loan, please refer to **Department of Scholarships and Financial Aid** or email us at ***financialaid@utar.edu.my***

**V. Loan Disbursement**

- Loan will only be disbursed after **ALL** the loan documents have been received by UTAR.

For more information on the criteria for UTAR Student Loans, please visit <https://deas.utar.edu.my/Financial-Aid.php>

**INCOMPLETE Application Form will NOT be PROCESSED!**

**Only successful applicants will be notified.**